

## Fleet Mortgages Registration Process

### How to register with Fleet Mortgages (if you a DA and not already registered):

Please use the link below click through to “Intermediary Portal” and complete the steps required to register:

<http://www.fleetmortgages.co.uk/>

### How to submit business with Fleet Mortgages (if you a AR and not already registered):

1. Email [info@buytoletclub.com](mailto:info@buytoletclub.com) to request to be registered with Fleet Mortgages
2. You will be contacted to go through our short ‘Know Your broker’ due diligence form; once completed you will be registered with Fleet Mortgages and able to submit cases through our packaging department only.

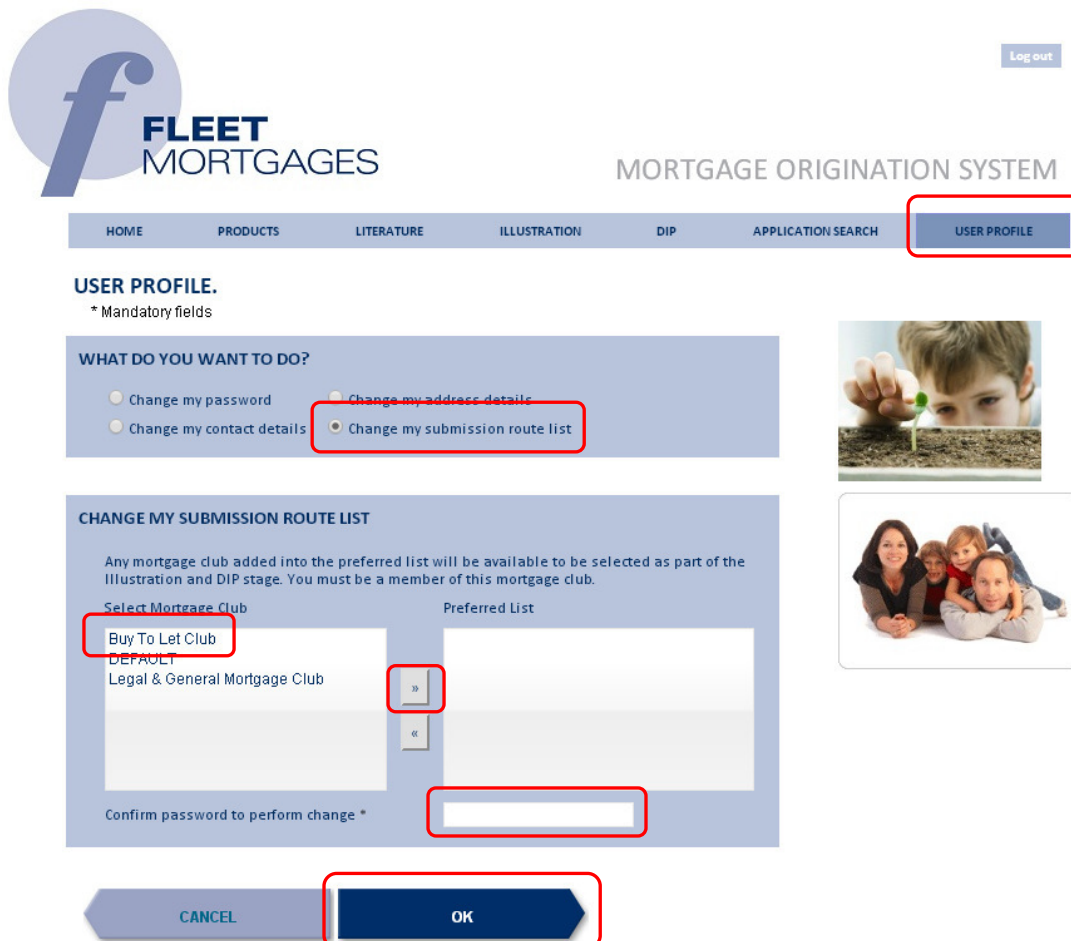
**Please note Fleet Mortgages will only accept Packaged Applications from AR introducers submitted via Buy to Let Club. No additional packaging fees are charged.**

### What to do if you are already registered with Fleet Mortgages:

Once you are registered and have received your password and username from Fleet Mortgages, please sign in and select the ‘**User Profile**’ **1** tab at the top of the screen.

This will take you to a new screen where you are able to view and amend all of your account details. Please choose the ‘**Change My Submission Route List**’ **2**.

This will take you to another new screen, please select ‘**Buy to Let Club**’ **3** from ‘**Select Mortgage Club**’ section and transfer to the ‘**Preferred List**’ by clicking the arrows ‘>>’ **4** then ‘**Confirm password to perform change**’ **5** and click ‘**OK**’ **6**.



Log out

**f FLEET MORTGAGES** MORTGAGE ORIGINATION SYSTEM

HOME PRODUCTS LITERATURE ILLUSTRATION DIP APPLICATION SEARCH **USER PROFILE**

**USER PROFILE.**  
\* Mandatory fields

**WHAT DO YOU WANT TO DO?**

Change my password
  Change my address details  
 Change my contact details
  Change my submission route list

**CHANGE MY SUBMISSION ROUTE LIST**

Any mortgage club added into the preferred list will be available to be selected as part of the Illustration and DIP stage. You must be a member of this mortgage club.

Select Mortgage Club	Preferred List
Buy To Let Club <small>DEFAULT</small> Legal & General Mortgage Club	

Confirm password to perform change \*

CANCEL OK